



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

June 2, 2005

IN REPLY PLEASE

REFER TO FILE: **WR-2**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**FIRE STATION 88 SEPTIC SYSTEM UPGRADE PROJECT  
APPROVE CATEGORICAL EXEMPTION, ADOPT, AND ADVERTISE  
SPECS WRD-H0300685; C.P. 86710  
SUPERVISORIAL DISTRICT 3  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND  
THE FIRE CHIEF THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF  
THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Find that the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve the project and adopt plans and specifications for the construction of Fire Station 88 septic system upgrade at an estimated contract cost of \$83,600, and instruct the Executive Officer of the Board of Supervisors to advertise for bids to be received and opened on July 19, 2005, in accordance with the "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will adopt the plans and specifications and advertise competitive bidding for Fire Station 88 Septic System Upgrade Project located in the City of Malibu.

The existing seepage pit septic system, which is 52 years old, has failed and is contaminating the groundwater with high levels of nitrates and bacteria in the Malibu Lagoon area, a very sensitive ecological area. For the past several years, the Fire Department has incurred substantial ongoing costs of weekly pumping to reduce contamination levels until an acceptable design for mitigation could be developed and the necessary approvals obtained from the Regional Water Quality Control Board (RWQCB), the Department of Health Services (DHS), and the City of Malibu. This failure is further compounded by the high groundwater elevation in this area, which precludes conventional replacement of the existing seepage pits.

On August 19, 2003, Fire Station 88 received a General Waste Discharge Requirements Notice from the RWQCB, which required the County to develop and implement a mitigation plan to bring the outflow discharge up to current water quality standards. A mitigation plan was submitted to the RWQCB on April 1, 2004. The mitigation plan was approved by the RWQCB on September 10, 2004, and DHS on October 1, 2004.

The approved mitigation plan calls for the construction of an advanced septic system to replace the failed existing conventional system. This new advanced septic system will be equipped with organic digestion and ultraviolet radiation disinfection components, which will greatly reduce nitrate and bacteria contamination levels and will ensure improved effluent quality that will comply with and meet RWQCB requirements and water quality standards. After receipt and review of bids, we will return to your Board recommending award of a construction contract tentatively scheduled for August 2005.

### **Implementation of Strategic Plan Goals**

This action meets the County Strategic Plan Goal of Quality of the Environment as this project will support the mitigation of effluent waste from a County facility. This action implements steps required to comply with regulatory mandates established to maintain a safe and sustainable environment.

### **FISCAL IMPACT/FINANCING**

The estimated total construction cost for this project is \$102,600, which includes a base construction cost of \$83,600 and change order contingency of \$19,000. The total project cost estimate is \$250,000, which includes preparing plans and specifications, plan check fees, construction, bid range, a change order contingency fund equal to approximately 25 percent of the expected construction bid amount, miscellaneous

expenditures, and County services. The Project Schedule and Budget Summary are included in Enclosure A. Sufficient appropriation is included in the 2005-06 Proposed Capital Projects Budget to fund the proposed project.

The proposed project is funded by net County cost.

### **Operational Budget Impact**

One-time costs to begin operating the upgraded septic tank are not anticipated. Utility costs cannot be accurately determined due to potential fluctuations in future energy costs; however, any net increases in ongoing costs for the upgraded septic tank system will be absorbed by the Fire Department's operating budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest to their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project has been reviewed and is categorically exempt from the CEQA pursuant to Class 2, Subsection (a) of the revised County of Los Angeles Environmental Procedures and Guidelines adopted by your Board on November 17, 1987.

### **CONTRACTING PROCESS**

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" as shown in Enclosure B.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed by Public Works contracts.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with Us" website.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this construction contract as this contract is for non-Proposition A services.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended septic system upgrade. Fire services will continue to be provided during construction from Fire Station 88 located at 23720 West Malibu Road in the City of Malibu.

The Honorable Board of Supervisors  
June 2, 2005  
Page 5

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Administrative Office, Fire District, and Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Acting Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

P. MICHAEL FREEMAN  
Fire Chief

WS:ki  
P:\wrd\GENERAL\bill\FS88 Septic Board Letter.doc

Enc.

cc: County Counsel  
Department of Public Social Services (GAIN/GROW Program)  
Office of Affirmative Action Compliance

June 2, 2005

**ENCLOSURE A**

**FIRE STATION 88 SEPTIC SYSTEM UPGRADE PROJECT  
APPROVE CATEGORICAL EXEMPTION, ADOPT, AND ADVERTISE  
SPECS WRD-H0300685; C.P. 86710**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Project Needs Assessment (RWQCB Mitigation Report)	4/1/04*
Notice to Proceed (Approval of Mitigation Report)	9/10/04*
Project Definition/Program	1/1/05*
Design Construction Document Submittal (DHS for review) Jurisdictional Approval	3/22/05* 4/12/05*
Construction Bid and Award	7/19/05
Construction Substantial Completion Acceptance	10/14/05 11/6/05

\* Indicates completed activity.

## II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Plans and Specifications (County Services)	\$ 75,000
Construction	
a) Construction	\$ 83,600
b) Change Orders (25 percent)	<u>19,000</u>
Subtotal	\$ 102,600
Consultant Services	\$ 0
Miscellaneous Expenditures	
a) Print/Blueprinting/Legal Advertising	\$ 5,000
b) Office of Affirmative Action Compliance	<u>10,000</u>
Subtotal	\$ 15,000
Jurisdictional Review and Plan Check	\$ 29,400
County Project Management Services	\$ 28,000
TOTAL	\$ 250,000

June 2, 2005

**ENCLOSURE B**

**FIRE STATION 88 SEPTIC SYSTEM UPGRADE PROJECT  
APPROVE CATEGORICAL EXEMPTION, ADOPT, AND ADVERTISE  
SPECS WRD-H0300685; C.P. 86710**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division (AED), Department of Public Works, 900 South Fremont Avenue, Eighth Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE  
INVITING BIDS**

Notice is hereby given that the Acting Director of Public Works will receive sealed bids for furnishing, materials, labor, and equipment required to complete construction for the following work:

<b><u>SD</u></b>	<b><u>SPECS</u></b>	<b><u>PROJECT</u></b>	<b><u>BID DOC FEE</u></b>	<b><u>DATE OF BID OPENING</u></b>
3	WRD-H0300685	Fire Station 88 Septic System Upgrade	\$50	July 19, 2005

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call Mr. Ron Beal of AED at (626) 458-2587. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 1:45 p.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 2 p.m. on this date in Conference Room C, 900 South Fremont Avenue, First Floor, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a "C-45" license classification at the time of award. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.



### **MANDATORY PRE-BID CONFERENCE**

The Public Works' Project Management Team will hold a mandatory pre-bid conference at 10 a.m. on June 23, 2005, at the project site located at 23720 West Malibu Road, Malibu, California 90265, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. Bids from bidders who do not attend the pre-bid conference will be rejected as nonresponsive. For further directions, please contact Mr. Ron Beal at (626) 458-2587.

### **OTHER INSTRUCTIONS**

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours' notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,  
dated June 14, 2005.

Specs. WRD-H0300685

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER  
OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES